



Vishnu Waman Thakur Charitable Trust's  
**VIVA Institute of Technology**  
 AY 2023-24  
 Academic Calender JULY 2023-JANUARY 2024

	MON	TUES	WED	THURS	FRI	SAT	SUN
	<b>JULY</b>						
	3	4	5	6	7	8	9
	Bridge Course						
1st WK	10 Commencement of next Term (for TE/BE) HOD Meeting with Principal	11	12	13	14	15	16
2nd WK	17 Commencement of next Term (for SE)	18	19	20	21	22	23
3rd WK	24	25	26	27	28	29 MUHARRAM	30
4th WK	31	<b>AUGUST</b>					
5th WK	7 Commencement of Term (for FE/ME) IQAC Meeting	8	9	10	11 Program on Gender Equity	12	13
6th WK	14	15 INDEPENDENCE DAY	16 PARSİ NEW YEAR	17	18	19	20
7th WK	21 Commencement of Next Term (for SY MCA)	22 Commencement of Term (for FY MCA)	23	24	25 NAAC VISIT	26 NAAC VISIT	27
8th WK	28	29	30	31	IA 1(for SE/TE/BE)		
	<b>SEPTEMBER</b>						
9th WK	4 HOD Meeting with Principal Display of 2nd Defaulter list	5 (Teacher's Day)	6 Commencement of Term (for DSE)	7	8 Interaction with Local community	9	10
10th WK	11	12	13	14	15 (Engineer's Day)	16	17
11th WK	18	19 SHRI GANESH CHATURTHI	20	21	22	23	24
12th WK	25	26	27	28 ANANT CHATURDASHI EID-E-MILAD	29	30	
	Internal Academic Audit for AY 2022-23						
	<b>OCTOBER</b>						
13th WK	2 MAHATMA GANDHI JAYANTI	3 Display of 3rd Defaulter list (Blood Donation Camp)	4	5	6	7	8
14th WK	9 IQAC Meeting	10	11	12	13	14	15
15th WK	16	17	18	19 IA 2 (for SE/TE/BE)	20 IA 2 (for SE/TE/BE)	21	22
16th WK	23 IA 2 (for SE/TE/BE)	24 DASSERA	25	26 Result Display of IA	27 TERM END	28	29
	Departmentwise External Academic Audit for AY 2022-23						
	TermWork SUBMISSION						
17th WK	30	31	<b>NOVEMBER</b>				5
18th WK	6 HOD Meeting with Principal	7	8	9	10	11	12
19th WK	13	14 DEEPAVALI PADWA	15	16	17	18	19
20th WK	20 Term End & Commencement of OR/PR Exam (MCA)	21	22 Commencement of Theory Exam (for SE/TE/BE)	23	24	25	26
21st WK	27 GURU NANAK JAYANTI	28	29	30			
	<b>DECEMBER</b>						
22nd WK	4 IQAC Meeting Commencement of Theory Exam (MCA)	5	6	7	8	9	10
23rd WK		12	13 Commencement of Theory Exam (for FE/ME)	14	15	16	17
24th WK	18	19	20	21	22	23	24
25th WK	25 CHRISTMAS	26	27	28	29	30	31
	<b>JANUARY</b>						
26th WK	1	2	3	4	5	6	7
27th WK	8 Commencement of next Term HOD Meeting with Principal	9	10	11	12	13	14

One Week Faculty Development Program	During Nov 2023 to Dec 2023
Guest lecture/ Workshop/ Seminars to be arranged at Department level as per availability of experts.	During July 2023 to Oct 2023
Maintenance work in all laboratories / workshop	During Nov 2023 to Dec 2023
Industrial Visit (for 1 week)	Last week of DEC2023
Attending Seminar / Workshop organized by industry or other Institutions	As & when opportunity comes
DAB Meeting	Once in a year
CDC Meeting	Twice in each semester
Board of Governors Meeting	Once in a year
Remedial Lectures to be arranged at Department level as per requirement	During Aug 2023 to Nov 2023
Mentor Sessions	Twice in month

\* Due to DSE delayed admission process, UOM postponed term end of SE by 1 week.

\*\* BE Student training program is arranged in second week of october (9th-13th), so all activities are further postponed by 1 week.

HEAD ACADEMICS

PRINCIPAL

Vishnu Waman Thakur Charitable Trust's  
**VIVA INSTITUTE OF TECHNOLOGY**  
 Shirgaon, Virar East-401305


**Academic Calendar (2022-2023)**

**MAR -2023 TO JUNE -2023 (SEMESTER-II)**

Date	Event/ Activity
16/03/2023	Commencement of Term for First Year students
20/03/2023 to 24/03/2023	Mini project details submission for First year students
Every Friday of the week	Submission of Mini Project Log Book of First year students
1 <sup>st</sup> Saturday of every month / As and when required	Departmental Meeting
1 <sup>st</sup> and 3 <sup>rd</sup> Saturday of every month	Mentoring activity of First year students
03/04/2023	Defaulter list will be displayed for the month of March-2023
During March-2023 to May-2023	Guest Lecture/ Seminar/ Workshop for faculty and students as per availability of Resource Person
03/05/2023	Defaulter list will be displayed for the month of April -2023
08/05/2023 to 11/05/2023	Unit Test – I first year students
22/05/2023	Unit Test – I result declaration of first year students
29/05/2023 to 02/06/2023	Final Mini Project Report Submission & Final Mini Project Presentation Examination of First year students
03/06/2023	Defaulter list will be displayed for the month of May -2023
1 <sup>st</sup> week of June-2023	Feedback form filling from the students
08/06/2023 to 09/06/2023	Final Submission of Journals, Assignments, Case studies, Project of First year students
09/06/2023	Term End For First year students
13/06/2023	Defaulter list will be displayed for the month of June -2023
12/06/2023 to 16/06/2023	Practical/Viva Exam as per university timetable for First year students
19/06/2023 Onwards	Theory Exam as per university timetable for First year students
26/06/2023 Onwards	Online Assessment & Moderation of Answer sheets as per University requirement
ISR Activity as and when opportunity comes	
MOOC/ Certification course – guidance / enrollment / progress status twice in a semester	
Attending Seminar/ Workshop organized by other institute or industry as and when opportunity comes	

**NOTE:**

1. Tentative term arrangement for the First Year Semester-II, which may be changed as per the MCA – BOS/ University of Mumbai Guidelines.

  
**Prof. Chandani Patel**  
**HOD - MCA**

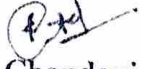
Academic Calendar (2022-2023)

NOV -2022 TO MAR -2023 (SEMESTER-I)

Date	Event/ Activity
21/11/2022	Commencement of Term for First Year students
30/11/2022 to 06/12/2022	Mini project details submission for First year students
Every Friday of the week	Submission of Mini Project Log Book of First year students
1 <sup>st</sup> Saturday of every month / As and when required	Departmental Meeting
1 <sup>st</sup> and 3 <sup>rd</sup> Saturday of every month	Mentoring activity of First year students
03/01/2023	Defaulter list will be displayed for the month of December-2022
During Dec-2022 to Feb-2023	Guest Lecture/ Seminar/ Workshop for faculty and students as per availability of Resource Person
23/01/2023 to 27/01/2023	Unit Test – I first year students
01/02/2023 to 10/02/2023	Feedback form filling from the students
03/02/2023	Defaulter list will be displayed for the month of January -2023
07/02/2023	Unit Test – I result declaration of first year students
10/02/2023	Retest (if required) of First Year Students
13/02/2023 to 14/02/2023	Mini Project Presentation of First year students
15/02/2023	Final Submission of Journals, Assignments, Case studies, Project of First year students
15/02/2023	Term End For First year students
24/02/2023	Defaulter list will be displayed for the month of February -2023
16/02/2023 to 22/02/2023	Practical/Viva Exam as per university timetable for First year students
23/02/2023 to 04/03/2023	Theory Exam as per university timetable for First year students
05/03/2023 Onwards	Online Assessment & Moderation of Answer sheets as per University requirement
ISR Activity as and when opportunity comes	
MOOC/ Certification course – guidance / enrollment / progress status twice in a semester	
Attending Seminar/ Workshop organized by other institute or industry as and when opportunity comes	

**NOTE:**

1. Tentative term arrangement for the First Year Semester-I, which may be changed as per the MCA – BOS/ University of Mumbai Guidelines.
2. Hitaishi-2023 participation as per Institute instruction.

  
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HOD - MCA

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**Academic Calendar (2022-2023)**

**DEC -2022 TO JULY -2023 (SEMESTER-IV)**

Date	Event/ Activity
26/12/2022	Commencement of Term for Second Year students
10/01/2023	Session on Internship project process and research paper submission details for second year students
16/01/2023 to 21/01/2023	Hitaishi - 2023
1 <sup>st</sup> Saturday of every month / As and when required	Departmental Meeting
10/02/2023	Project Synopsis Submission of second year students
In the month of February	Convocation Ceremony of previous batch passed out students
During March- 2023 to April-2023	Guest Lecture/ Seminar/ Workshop/ Career counselling session for Second Year students as per availability of Resource Person
03/03/2023 to 04/03/2023	NCRENB-2023 Research paper presentation
10/04/2023 to 13/04/2023	First Progress Report Submission
08/05/2023 to 12/05/2023	Second Progress Report Submission Research paper presentation -1
31/05/2023 to 03/06/2023	Third Progress Report Submission Internship Project Presentation -1 Research paper presentation -2
15/06/2023	Internship Project Presentation -2
21/06/2023	Final Submission of Project Black book and Research Paper
15/06/2023 to 10/07/2023	Term End For Second year students Yoga Day Celebration
	Project Viva voce Exam as per university timetable for Second year students
	SR Activity twice or more in a semester
	COOC/ Certification course – guidance / enrollment / progress status thrice in a semester
	Placement activity during Dec-2022 to July-2023

**NOTE:**

Tentative term arrangement for the Second Year Semester-IV, which may be changed as per the MCA – BOS/ University of Mumbai Guidelines.

  
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Academic Calendar (2022-2023)

AUGUST -2022 TO DEC -2022

Date	Event/ Activity
08/08/2022	Commencement of Term for Second Year
26/08/2022	Mini project title/synopsis submission
1 <sup>st</sup> Saturday of every month / As when it is required	Departmental Meeting
On 3 <sup>rd</sup> day of every month	Defaulter list to be displayed
2 <sup>nd</sup> & 4 <sup>th</sup> Friday of every month at 11:00 to 12:00 noon	Mentoring activity/session
Every Friday 1:30 to 3:30 pm	Mini Project Log book submission and project discussion with respective guide.
31 <sup>st</sup> August 2022 to 4 <sup>th</sup> September 2022	Mid Term Break – As per the university schedule
15/09/2022 & 16/9/2022	Seminar/ Workshop for the students
1/10/2022	Guest Lecture
During Aug – 2022 to Dec-2022	Arrangement of Guest Lecture/Workshop/Seminar for faculty and Student as per availability of Resource Person
09/11/2022, 10/11/2022 & 11/11/2022	Unit Test – I for Second Year students
18/11/2022	Feedback form filling from students
23/11/2022	Declaration of result of Unit Test-I for Second Year
29/11/2022 & 30/11/2022	Final Submission of Journals, Assignments , Mini –Project documentation
30/11/2022	Term End For Second Year
01/12/2022 to 03/12/2022	Mini Project Presentation for Second Year Students
1/12/2022 to 10/12/2022	Practical/Viva Exam as per university timetable for Second year students
12/12/2022 Onwards	Theory Exam as per university timetable for Second year students
15/12/2022 Onwards	Online Assessment & Moderation of Answer sheets as per University requirement
MOOC/Certification course - guidance/enrollment/progress status thrice in a Semester	
ISR activity twice or more in a semester	
Placement activity During Aug – 2022 to Dec-2022	
Attending Seminar/Workshop organized by other institute or industry as & when opportunity comes	

**NOTE:**

1. Tentative term arrangement for the Second year Semester - III, which will be change as per the MCA - BOS/University of Mumbai guidelines.
2. Academic calendar of First year- Semester I will be declared later.

  
Prof. Chandani Patel